

MINUTES OF: State Community Collaborative Sub-Group

CHAIRPERSONS: Martha Kaufman and Joel Rosch

LOCATION: Child Advocacy Institute

DATE: January 11, 2002

START TIME: 8:30 a.m.

END TIME: 10:30 a.m.

NAME	PRESENT	NAME	PRESENT	NAME	PRESENT
Al Deitch, DOA-YA&I		JoAnn Lamm, DSS-CSS	x	William Hussey, MHPC	x
Austin Connors, ARCCFS		Joel Rosch, CCFP	x		
Beth Melcher, NCAMI		John R. Hayes, F.United			
Beverly Hester, WCH		John Tote, MHA		OTHERS	
Brad Trotter, D-HOH-DMH		Kirstin Frescoln, AOC		Sandra Sink, DSS	x
Carol Duncan-Clayton, NCCCP		Lana Dial, AOC			
Carol Robertson, DMA		Lee Lewis, DMH-SA	x		
Carol Tant, WCHS		Lynda Richard, DMH-DD			
Carolyn Wiser, DMA	x	Martha Kaufman	x		
Cheryl Waller, CSHS		Martin Pharr, DJJDP			
Chuck Harris, DSS		Michael Schweitzer, DJJDP		CFS Staff	
Connie Hawkins, ECAC		Pat Solomon, F.United		Don Herring	
David Horowitz, TPC		Robin Huffman, NCPA		Joan DeBruyn	
Diann Irwin, DPI	x	Sally Cameron, NCPA		Linda Gunn-Jones	
Donn Hargrove, DJJDP	x	Stephanie Nantz, GCC		Mark O'Donnell	
Jan Hood, AOC	x	Steve Shore, NCPS		Rhoda Miller	
Jennifer Mahan, MHANC	x	Susan Whitten, DJJDP	x	Stephanie Alexander	
Joann Haggerty, CAI		Tara Larson, DMH		Susan Robinson	

TOPIC	DISCUSSION/FINDINGS	ACTION (By whom and when)
(1) Welcome & Introductions	<ul style="list-style-type: none">• Positive outlook from meeting with Secretaries Buell and Sweat• Opportunity to merge funds and do pilot<ul style="list-style-type: none">• Statutory changes needed in JCPC language to consider merges with other local groups/collaboratives• Identify populations in specific geographic location• Put together a group• Work with Jann Harris to develop pilot parameters via subgroup of State Collaborative• JoAnn Lamm discussed new DSS Assessment tools used for all 100 counties & new DSS emphasis in Child Protective Services on Family Centered Needs rather than just investigation.<ul style="list-style-type: none">• Redesign services on fast track for SOC approach• Will require Child and Family Teams• Up and running by March 1• Agreement to link this pilot with DSS/SOC initiative and DMH/DD/SAS State Plan	<ul style="list-style-type: none">• A subgroup of the State Collaborative will work together on development of pilot project.
(2) Review of CTSP Special Provision and SOC Principles/Values/MH Plan	<ul style="list-style-type: none">• Review of Legislation for use of CTSP funds• Look at Medicaid money and services not just CTSP funding<ul style="list-style-type: none">• No CTSP authorization of services like Value Options does with Medicaid services – Must establish link• Need DMA support• Money used should be for medically necessary services• Unable to allocate Flex Funds because of budget constraints• Targeting CTSP funds for non-Medicaid eligible youth a priority• CHIP (Health Choice) funds – services – eligibility (need to link with CFT requirements)	Get the Service Definition Workgroup at CFS running again. (Don)

	<ul style="list-style-type: none"> Concern re: need for more resource capacity to avert out of state placements Identify services needed to implement CTSP and State Plan Will ultimately need State Medicaid Plan Service Definition changes, per CTSP requirements and for greater service array/access Value Options not in loop for service authorization nor utilization, as CTSP is not in their contract – Must address When other funding sources are used up for residential placements (e.g., Value Options at 120 days says Not Appropriate to further treatment), using CTSP funds – unknown if Community Collaboratives approve this or not. <ul style="list-style-type: none"> Need feedback how all CTSP funds used on a monthly basis at State Collaborative and local Community Collaborative levels Send out notifications to AP about out of state placements (See NEXT STEPS in the right column) hardcopy of MH State Plan distributed Huge holes in Child Mental Health infrastructure across the state <ul style="list-style-type: none"> State Plan is to address, MGT Report addresses, MH Trust Fund Impacting implementation of CTSP - historic service gaps, uneven resources Determine how to best address in upcoming reports to Legislature – what kind information needed List of what we need at next meeting 	<p>Next steps – CFS will work on</p> <ul style="list-style-type: none"> ◆ Out-of-State Protocol changes ◆ Tracking out-of-state youth ◆ Utilization Review ◆ Bring back results to Collaborative
(3) Benchmarks for Community Collabs – Assessing Progress	<ul style="list-style-type: none"> Draft to think about what we mean by benchmark areas listed <ul style="list-style-type: none"> Characterization of Community Collaborative Spell out CFTs Define roles and responsibilities – pull out some guidelines Family involvement-advocacy Family needs to be involved in policy-making Determine how Community Collaborative is performing, what assistance is needed, effective linkages with Reg and State Collab 	<ul style="list-style-type: none"> Bring Davidson Community Collaborative report to CC meeting Use as tool
(4) TA Update and Update on Regional Staff SOC Training	<ul style="list-style-type: none"> Contract established with Mental Health Association 2/20/02 – Regional Staff Meeting in Raleigh at DPI <ul style="list-style-type: none"> SOC Orientation for Public Health at 8:30am <ul style="list-style-type: none"> Anyone else is invited as well. Regular meeting/training begins at 9:30am – 3pm 	
(5) MOA Update	<ul style="list-style-type: none"> Final Draft ready to be sent out Send to Division Directors 	<ul style="list-style-type: none"> Chuck Harris and Martha Kaufman meet with their respective Division Directors after obtaining feedback from Sections
(6) Funding Grid Update	<ul style="list-style-type: none"> Grid is almost complete DSS information included AOC and DJJDP information is final Need Substance Abuse information Public Health has more information coming 	<ul style="list-style-type: none"> E-mail Grid to Collaborative Subgroup to get final feedback Prepare to send to Departments

(7) Update on Meeting with Value Options (and Planning for LOC Review)	<ul style="list-style-type: none"> • Reported incidents of lack of Case Managers follow-up when youth are placed in residential facilities (across agencies) • Need to ensure that Case Managers attend Treatment Team Meetings at residential facilities where youth are placed. • Need to review out-of-state protocol • Need increased \$\$ to build in-state capacity so less reliance on out-of-state placements. • Work with hospitals to develop capacity for special populations or such areas as diabetes/SED co-occurring conditions. 	<ul style="list-style-type: none"> • Review/discuss Medical Necessity/Levels of Care at next meeting. Invite Jim Jarrard, Program Accountability
(8) Community Collaboratives and CTSP Budget Updates	<ul style="list-style-type: none"> • System roadblocks discussed • What to do in emergency situations <ul style="list-style-type: none"> • Need clear definitions and guidelines for “Emergent-Urgent-Routine” and responses to each that are agreed to by all systems. • These are the areas that seem to become unnecessarily “political” • Non-UCR memo still not released from review <ul style="list-style-type: none"> • Outlines how AP can use funds for training/respite/family involvement • State Collaborative Chairs will send letter about need for budget updates so statewide expenditures can be monitored per CTSP leg <ul style="list-style-type: none"> • Have meetings with budget staff as needed to follow up 	<ul style="list-style-type: none"> • Joel Rosch will draft letter
(9) Review of Policy Draft on Collaborative Composition, Confidentiality, and Who Needs a CFT	<ul style="list-style-type: none"> • Reference Attorney General interpretations • Ensure Family/Advocate members on Community Collaboratives • Private providers are recommended to be on CCs. • Question of what’s formal and informal resources - Define • Liability – Legislation or Executive Order needed? (Placeholder until Jan Soles advises) Virginia accomplished this. <ul style="list-style-type: none"> • Agreement that Family members should take an Advisory Role and not a voting member on areas regarding resource allocations to particular families/individuals in order to limit their potential liability until issue further resolved • Waitlist – first come, first serve – may be an issue as acuity of problems not considered may keep families at risk • Public Meetings – Collaborative is decision-making body but attendees not on the CC do not have a right to speak nor attend closed meetings about particular youth/families, per Public Meeting law • Specific guidelines on Substance Abuse Confidentiality given with web link. • Problems understanding rules about confidentiality and open meetings <ul style="list-style-type: none"> • Work with Sandra Sink on these areas. • Get feedback from AG’s Office 	<ul style="list-style-type: none"> • Send Policy Draft to Jan Soles and Dave Garden for review <p>Begin regular meeting with Sandra Sink to link DSS/CFS/Division issues. And share information to assist State and local Collaboratives.</p>
(13) Plans for next Meeting/agenda	<ul style="list-style-type: none"> • LOC • Follow up on documents in process • Planning for Regional Meeting 	<ul style="list-style-type: none"> • Don Herring will highlight important areas and send out to the Collaborative Subgroup